

COURSE NUMBER: _____



Division of Fire Prevention, State Fire Marshal's Office
Permits and Licensing Unit
500 James Robertson Parkway
Nashville, TN 37243
Tel: 615-741-2981
Fax: 615-741-1583
Email: SFMO.permits-licensing@tn.gov
<http://www.tn.gov/commerce/section/fire-prevention>

TN CODE INSPECTOR COURSE APPROVAL FORM

1. Attach an outline of the course. Include the time frames for each segment.
2. Attach a statement of the methods and tools to be utilized.
3. Attach a biography of the instructor(s).
4. Continuing education courses with multiple sessions (where credit varies according to seminars attended), submit a separate form for each seminar. Each seminar will receive a separate course number.

NOTE:

- 1) If approved, a copy of the approved form with the course number will be sent to the requestor. The course number must be used on all future correspondence.
- 2) Notify the SFMO at least ten (10) business days prior to the approved course being held at other dates and locations.

NAME OF PERSON REQUESTING APPROVAL FOR COURSE: _____

PHONE NUMBER: _____ EMAIL: _____

COURSE PROVIDER NAME: _____ PHONE NUMBER: _____

COURSE INSTRUCTOR'S NAME: _____ PHONE NUMBER: _____

COURSE PROVIDER ADDRESS: _____

CITY/STATE/ZIP: _____

WEBSITE: _____ E-MAIL ADDRESS: _____

COURSE TITLE: _____

TYPE OF CONTINUING EDUCATION HOURS REQUESTING;

FIRE BUILDING MECHANICAL PLUMBING ELECTRICAL

NUMBER OF CONTINUING EDUCATION HOURS REQUESTING APPROVAL: _____

DATE(S) OF COURSE: _____

COURSE LOCATION: _____

STATE FIRE MARSHAL'S OFFICE USE ONLY

COURSE NUMBER: _____

APPROVED BY: _____ DATE APPROVED: _____

APPROVER REMARKS: _____



COURSE OUTLINE BROKEN DOWN BY SUBJECT & TIME

(Time frames for each segment including lunch and breaks).

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Make Copies As Needed For Courses.



CLASS SYLLABUS:

(Attach a statement of the methods and tools to be utilized.)

Empty box for attaching a statement of the methods and tools to be utilized.



INSTRUCTOR'S INFORMATION

Name: _____

Phone: _____

Email: _____

Education:

Work History:

Teaching Experience (last 5 years):

